

## VACANCY

Vacancy Reference: 75/10

**Job Title:** Relief Engineering Supervisor

**Job Grade:** Manual

**Location:** Hull

**Company:** Associated British Ports

**Reporting to:** Maintenance Manager, Hull and Goole

### Requirements:

- Must have a thorough understanding of Mechanical Engineering Maintenance Works be a self-motivated individual having leadership qualities, good communication skills and be able to work under their own initiative.
- A good working knowledge of Health and Safety requirements and able to produce, update and issue as required all necessary 'Safe Systems of Work' and 'Risk Assessments'. Ensuring compliance with health & safety requirements and other relevant legislation as necessary.
- The successful applicant will be required to work a flexible working pattern, attending maintenance and break down situations during both normal hours and out of hours in order to convey specific knowledge and give guidance.
- Must have knowledge & ability to issue permission/permits to work in accordance with both ABP procedures and statutory requirements.
- Good administration and communication skills are important.

### Main Duties:

- Undertake the day-to-day supervision of maintenance activities, ensuring good practice and jobs are completed to the required standard and to agreed timescales in the absence of the engineering maintenance supervisor.
- Obtain best value for ABP when either, awarding external works or purchasing plant, equipment and materials ensuring works are carried out within budget.
- Utilise the 'Preventative Maintenance' program Mainsaver assigning resources as required.
- Provide callout duties within a rostered system as required.
- Co-operate with customer and port management providing effective solutions to engineering problems as required.
- Control maintenance contractors in accordance with company policy's and procedures.

Applications should be submitted by: 8 August 2010

To: Helen Firman, Assistant Personnel Manager, Associated British Ports, Port House, Northern Gateway, Hull, HU9 5PQ

**INTERNAL APPLICANTS**

If you wish to be considered for this vacancy, please advise your manager and ask him/her to counter-sign your application form. The Internal application form can be downloaded from the ABP Intranet [http://intranet.abports.co.uk/Group\\_Personnel/Job\\_Vacancies/index.htm?&mid=108](http://intranet.abports.co.uk/Group_Personnel/Job_Vacancies/index.htm?&mid=108) or obtainable from your Personnel Department.

**EXTERNAL APPLICANTS**

Only applications submitted on an ABP application form will be considered. The form can be downloaded from the Associated British Ports web site <http://www.abports.co.uk/careers/jobopps.htm> or you may request a copy from the above postal address.

**RECRUITMENT/EMPLOYMENT AGENCIES** Please note that we do not wish to fill this position via an agency. Please do not make unsolicited approaches with reference to the above post.